



Council Meeting

Minutes

Tuesday, 12 September 2023
Council Chamber - Civic Centre and via
Videoconference

Information for Councillors and the community

ACKNOWLEDGEMENT OF COUNTRY

Yarra Ranges Council acknowledges the Wurundjeri and other Kulin Nations as the Traditional Owners and Custodians of these lands. We pay our respects to all Elders, past, present, and emerging, who have been, and always will be, integral to the story of our region. We proudly share custodianship to care for Country together.



COUNCIL VISION

Whether you live here or visit, you will see how much we care for country, how inclusive and connected our communities are, and how sustainable balanced growth makes this the best place in the world.

VALUE OF HISTORY

We acknowledge that history shapes our identities, engages us as citizens, creates inclusive communities, is part of our economic well-being, teaches us to think critically and creatively, inspires leaders and is the foundation of our future generations.

COUNCILLOR COMMITMENT

We'll be truthful, represent the community's needs, be positive and responsive and always strive to do better.

OUR COUNCILLORS

Billanook Ward: Tim Heenan
Chandler Ward: David Eastham
Chirnside Ward: Richard Higgins
Lyster Ward: Johanna Skelton
Melba Ward: Sophie Todorov

O'Shannassy Ward: Jim Child
Ryrie Ward: Fiona McAllister
Streeton Ward: Andrew Fullagar
Walling Ward: Len Cox

CHIEF EXECUTIVE OFFICER & DIRECTORS

Chief Executive Officer, Tammi Rose
Director Built Environment & Infrastructure,
Hjalmar Philipp
Director Communities, Jane Price

Director Corporate Services, Andrew Hilson
Director Planning and Sustainable Futures,
Kath McClusky

GOVERNANCE RULES

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- making a verbal submission for up to 5 minutes on matters not listed on the agenda.
- submitting a question.
- speaking for up to 5 minutes to a specific item on the agenda. For planning applications and policy issues, the Chair will invite one person to speak on behalf of any objectors and one person to speak on behalf of the applicant. For other matters on the agenda, only one person will be invited to address Council, unless there are opposing views. At the discretion of the Chair, additional speakers may be invited for items of large interest.
- speaking for up to 5 minutes to a petition to be presented at a meeting.

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CONTACT US

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Index to Minutes

ITEM	PAGE NO
1. COUNCIL MEETING OPENED	5
2. ACKNOWLEDGEMENT OF COUNTRY	5
3. INTRODUCTION OF MEMBERS PRESENT	5
4. APOLOGIES AND LEAVE OF ABSENCE	5
5. MAYORAL ANNOUNCEMENTS.....	6
6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	6
7. DISCLOSURE OF CONFLICTS OF INTEREST	6
8. QUESTIONS AND SUBMISSIONS FROM THE PUBLIC.....	7
9. PETITIONS.....	10
9.1 Petitions To Council.....	10
10. BUSINESS PAPER	11
10.1 Kilsyth Recreation Reserve Master Plan for Adoption	11
10.2 Planning Scheme Amendment C217 Erosion Management Overlay - Consideration of Submissions and Referral to a Planning Panel	12
10.3 YR-2021/984 - 193 Victoria Road Coldstream	13
10.4 Delegation from Council to the Chief Executive Officer	15
10.5 Review of Delegations and Authorisations Made by Council to Council Staff.....	16
10.6 Appointment and Authorisation under the Environment Protection Act 2017 & the Planning and Environment Act 1987	17
10.7 CT7326 Provision of YRConnect Property & Rating Data Migration Services	18
10.8 CT7325 Provision of YRConnect Property & Rating Consulting Services	19
11. COUNCILLOR MOTIONS	20
12. ITEMS THROUGH THE CHAIR.....	20
13. REPORTS FROM DELEGATES	20
14. DOCUMENTS FOR SIGNING AND SEALING	21
15. INFORMAL MEETING OF COUNCILLORS.....	21
16. URGENT BUSINESS	21
17. CONFIDENTIAL ITEMS	22
18. DATE OF NEXT MEETING	22

YARRA RANGES COUNCIL

MINUTES FOR THE 589TH COUNCIL MEETING HELD ON TUESDAY, 12 SEPTEMBER 2023 COMMENCING AT 7.00 PM COUNCIL CHAMBER - CIVIC CENTRE AND VIA VIDEOCONFERENCE

1 COUNCIL MEETING OPENED

Councillor Jim Child (Mayor) declared the meeting open.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor then read the Acknowledgement of Country, and welcomed all present.

3 INTRODUCTION OF MEMBERS PRESENT

Councillors

Councillor Jim Child (Mayor)

Councillor Sophie Todorov (Deputy Mayor)

Councillor Andrew Fullagar

Councillor David Eastham

Councillor Richard Higgins

Councillor Johanna Skelton

Councillor Len Cox OAM

Officers

Tammi Rose, Chief Executive Officer

Hjalmar Philipp, Director Built Environment & Infrastructure

Jane Price, Director Communities

Andrew Hilson, Director Corporate Services

Kath McClusky, Director Planning & Sustainable Futures

4 APOLOGIES AND LEAVE OF ABSENCE

Apologies for this meeting were received from Councillors Tim Heenan and Fiona McAllister.

5 MAYORAL ANNOUNCEMENTS

The Mayor read the following statement:

It has come to my attention that there is a need for clarification on a particular item in the minutes from the 8 August Council meeting.

Specifically, I want to address Item 10.4, concerning the Tree Matter at 3457 Warburton Highway, Warburton. I want to be absolutely clear: there is no conflict of interest on my part regarding this matter. I am committed to upholding the highest standards of transparency and integrity in my role as Mayor.

An amendment to the minutes from this meeting will reflect this clarification accurately. It is crucial that our records are clear and transparent.

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Moved: Cr Child

Seconded: Cr Todorov

That the Minutes of the Council Meeting held Tuesday 22 August 2023, as circulated, be confirmed.

The motion was Carried unanimously.

7 DISCLOSURE OF CONFLICTS OF INTEREST

In accordance with Chapter 7, Rule 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

Tammi Rose, Chief Executive Officer, declared a direct interest in respect of Item 17.1 - CEO Employment Matters as it relates to her remuneration.

Cr Child declared a material conflict of interest in Item 17.2 - Legal Matter, as the item related to a personal legal matter.

In accordance with Chapter 3, Rules 57 and 59, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

QUESTION 1

Kathy Ricciuti of Silvan asked;

Seeing that the full 26 pages of the Uluru Statement of the Heart has become public, will the council advertise the full 26 pages and not just the one page they included in their decision to support the yes vote?

Will the council reconsider its decision now that more information has been released?

How much of Yarra Ranges Council budget is allocated to supporting the yes vote?

Jane Price, Director Communities:

Thank you for your question, Kathy.

It is not the intention of Council to publish the supporting information for the Uluru Statement of the Heart or reconsider its support for the notion of the Uluru Statement from the Heart or make amendments to Council's current public position.

The public position is in line with Council's broader commitment and support for reconciliation. There is no budget allocated to supporting the Yes vote as Council has the view that it is not the role of local government to tell people how to Vote.

Council encourages the community to seek information from reputable channels, to form their own view and decision on how to vote in this year's referendum.

QUESTION 2

Mitchell Mazzarella of Mooroolbark asked;

With the council about to roll out the new FOGO system, what percentage of items placed in the current yellow recycling bins are actually ending up in landfill and how much waste does the council anticipate the FOGO system will save from going to landfill?

Kath McClusky, Director Planning and Sustainable Futures:

Thank you for your question Mitchell.

Audits undertaken in May 2023 showed that approximately 26 per cent, or approximately 4100 tonne of material in Yarra Ranges yellow recycling bins is contamination which is separated and sent to landfill. All other material is recycled.

When planning the FOGO service, it was originally estimated that in the first year we could see a reduction in material going to landfill by approximately 20 per cent or 6050 tonnes. However, some councils that have already introduced the FOGO services are seeing a reduction of waste to landfill by up to 50 per cent.

QUESTION 3

Wendy Wright of Wandin North asked;

What is the total dollar value of fines imposed on ratepayers/residents of the YR for breaches of local laws related to waste collection only? Please provide data for the last 2 separate financial years. Thank you

Jane Price, Director Communities:

Thank you for your question, Wendy.

Yarra Ranges Council takes an education first approach to many areas of our Local Laws including curb side rubbish collection.

If there are continued breaches, then infringements may occur.

In the 2021-22 financial year, one infringement under the Waste Provision of the Local Law was issued totalling \$300.

In the 2022-23 financial year, one infringement under the Waste Provision of the Local Law was issued totalling \$300.

QUESTION 4

Sebastian Rojas of Kilsyth asked;

For clarification the following question relates to Council's potential enforcement in relation to inappropriate use of rubbish and recycling bins.

Considering the context and problems outlined in the "supporting information and context" section, has the Yarra Ranges Council foreseen these problems, and how does the Council plan to prevent and mitigate them?

Kath McClusky, Director Planning and Sustainable Futures:

Thank you for your question, Sebastian.

Yarra Ranges Council will be implementing an extensive community education program to reduce contamination rates. Where bins are found to be grossly contaminated, Council may consider not emptying those bins and undertake the provision of further education.

To date Council isn't undertaking enforcement by using fines for contaminated bins, our primary objective is to utilise education to drive the right behaviours.

Should enforcement utilising fines be considered by Yarra Ranges Council in the future, proper investigations will be undertaken to determine how these circumstances would be managed.

QUESTION 5

John of Healesville asked;

Healesville Action Group refers to the EV charging facility in Church St. Healesville. This on street facility, reserving two parking bays exclusively for EV vehicle charging, removing them from use by other ratepayers and visitors has, we understand, been provided at no cost to the operator, Evie Networks.

If this is correct, how is Evie Networks, a NSW based commercial business, backed by a Queensland investment fund, been given this concession for a facility to occupy 2 bays. Yarra Ranges Council charges their own business ratepayers fees and charges for the use of footpath area for tables and chairs and parking bays for skip bins, based on the current rates, this facilities' use of similar shire infrastructure, would be producing revenue to council in the order of \$6 -7,000 PA.

Our question is, when did council approve this fee exemption and what consideration was given to the inequity of the decision and will the same concessions be available to subsequent competing businesses?

Hjalmar Philipp, Director Built Environment and Infrastructure:

Thank you for your question John.

The Victorian Government initiated the Destination Charging Across Victoria program, with 114 chargers funded in popular tourist locations. The grant funding provided to EVIE Networks was to install the charging facility in Healesville.

Council has adopted emissions reductions targets under its Liveable Climate Plan and pursuant to the Plan is encouraging the uptake of electric vehicles within the region, supporting the community to transition to a low carbon future.

To that end, Council has a peppercorn lease fee on the car spaces. This lease was authorised by the Director of Environment and Infrastructure.

Future requests will be considered on a case-by-case basis, and it is not intended that Yarra Ranges will lease other EV charging sites once the industry has established itself.

There are examples of other councils that have charged for the car park lease however these councils are typically inner city where parking is at a premium, EV uptake is highest and home charging options are the lowest. Also, these have historically been metered car parks, so a dedicated EV carpark would have resulted in lost revenue. Thanks John

There were no Submissions listed on the Agenda for this meeting.

9 PETITIONS

In accordance with Chapter 3, Rule 60, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

9.1 Petitions To Council

SUMMARY

The following petition be received:

General Petitions

1. Request for a pedestrian crossing, or other safe pedestrian access, to be established at the corner of Bell St and Armstrong Grove, Yarra Glen. 74 valid signatures.
2. Request for a fully fenced off lead dog park at Elizabeth Bridge Reserve Kilsyth. 194 valid signatures.

The following joint letter be received:

Joint Letter

1. Request for the renaming of the sports and social pavilion at the Halley Supple Reserve, Coldstream. 90 signatures.

In accordance with Governance Rule 58, Shelley Large spoke in support of the recommendation included in the officer report.

Moved: Cr Higgins

Seconded: Cr Todorov

That

1. *the following General Petitions be received and noted and referred to the appropriate officer.*
 - (a) *Request for a pedestrian crossing, or other safe pedestrian access, to be established at the corner of Bell St and Armstrong Grove, Yarra Glen.*
 - (b) *Request for a fully fenced off lead dog park at Elizabeth Bridge Reserve Kilsyth.*
2. *the following Joint Letter be received and noted and referred to the appropriate officer.*
 - (a) *Request for the renaming of the sports and social pavilion at the Halley Supple Reserve, Coldstream.*

The motion was Carried unanimously.

10 BUSINESS PAPER

10.1 Kilsyth Recreation Reserve Master Plan for Adoption

SUMMARY

This report seeks to inform Councillors of the community response to the draft Kilsyth Recreation Reserve Master Plan (the draft Master Plan) that has been developed following extensive consultation with the local Kilsyth residents, Kilsyth Community Action Group, sports clubs and the broader Yarra Ranges community. The Master Plan provides a 10+ year strategic approach to improve sport and recreation facilities at the reserve in response to identified community needs, including repurposing of aged infrastructure.

A program of community consultation on the draft Master Plan was undertaken in February and March 2023, reaching out to over 2000 local residents and key stakeholders, receiving strong support. Proposed improvements include the removal of the redundant tennis courts to provide a multi-generational playspace, multi-purpose court and junior pump track. An upgrade to the oval irrigation and lights is proposed plus the inclusion of a community plaza and oval viewing space. The community will also benefit from an improved path network and 'chillout' spaces. The Master Plan is now ready for Council to consider for adoption.

Moved: Cr Cox

Seconded: Cr Todorov

That Council

- 1. Consider the findings of the community consultation on the Draft Kilsyth Recreation Reserve Master Plan and community support.*
- 2. Note the change in funding source for the demolition of the old tennis infrastructure to Council funding and addition of court lighting.*
- 3. Adopts the Kilsyth Recreation Reserve Master Plan, including edits to funding and costs.*

The motion was Carried unanimously.

10.2 Planning Scheme Amendment C217 Erosion Management Overlay - Consideration of Submissions and Referral to a Planning Panel

SUMMARY

Amendment C217 proposes to update the schedule to the Erosion Management Overlay and include the Incorporated Document 'Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay (EMO1)' in the Planning Scheme.

The amendment was placed on public exhibition from 22 June 2023 to 27 July 2023 with a total of 12 submissions received. Of those, two submissions support the amendment, six submissions support the amendment and have requested changes, one submission neither supports the amendment nor suggests changes, one submission opposes the amendment and two submissions state they have no objection to the amendment. As officers are unable to resolve all submissions the amendment must now be referred to an Independent Planning Panel.

In accordance with Governance Rule 58, Natalie Guest spoke in support to the recommendation included in the officer report.

The Mayor requested that the Petition to Council presented by Natalie Guest in relation to the Business Item be noted.

Moved: Cr Fullagar
Seconded: Cr Skelton

That Council

- 1. Note the matters raised in submissions to Amendment C217.*
- 2. Note the changes proposed to be made to the Amendment in response to submissions.*
- 3. Request the Minister for Planning to appoint an Independent Planning Panel under section 23 of the Planning and Environment Act 1987, to consider unresolved submissions to Amendment C217.*
- 4. Write to all submitters advising them of Council's decision to refer the submissions to a Panel.*

The motion was Carried unanimously.

10.3 YR-2021/984 - 193 Victoria Road Coldstream

SUMMARY

The applicant has submitted a planning application to seek approval for buildings and works associated with the construction of a dwelling. No planning permit is required for the use of the land as the dwelling use is existing.

Whilst the dwelling is unusually large and contains elements that are atypical of a dwelling, the proposal is for a dwelling as defined under the planning scheme.

In the event that the building is not used as a dwelling planning enforcement action could be pursued if the use is not compliant with the planning scheme.

The proposal is for a two storey plus basement dwelling measuring 138.6 metres by 90.6 metres, with a maximum height of 10.25 metres above natural ground level. It is setback 84 metres from the front (Victoria Road) boundary and 68 metres from the northern boundary. The proposed dwelling is in a similar location on the hill top as the existing dwelling which will be fully demolished. The design and mass of the building is simple and boxlike, comprising a strong horizontal form. The building lies on the gently rolling topography on a large property with generous setbacks from road frontages and neighbouring dwellings, ensuring that it does not present as unreasonably tall in the landscape.

No native vegetation is proposed to be removed from the land. Exotic trees are proposed to be removed along the existing driveway which does not require a planning permit (Diameter at Base Height not greater than 0.35 metres).

Six (6) objections have been received with the principal issues raised being the scale and prominence of the proposed buildings and works in the landscape and concerns that the land use is not for a dwelling.

The dwelling complies with the requirements of the Yarra Ranges Planning Scheme and on balance officers are recommending the permit be supported.

In accordance with Governance Rule 58, Diana Price spoke in objection to the recommendation included in the officer report.

Cr Child moved a motion alternate to that printed in the agenda.

Moved: Cr Child

Seconded: Cr Fullagar

That Council resolve to approve Planning Application YR-2021/984 for Building and Works associated with the construction of a dwelling at 193 Victoria Road and issue a Notice of Decision to Grant a Permit subject to the conditions in Attachment 1 to the report and to include the following additional conditions to Condition 1 on the Planning Permit.

- *1(g) All lighting associated with the dwelling and landscaping. No up lighting of the dwelling walls is to be shown. Only low level and bollard lighting may be used for wayfinding purposes to the satisfaction of the Responsible Authority.*
- *1(h) Measures to minimize light spill and prevent lighting impacts on the environment in accordance with Australian Standard 4282 (Control of the Obtrusive Effects of Outdoor Lighting) to show minimal disturbance beyond the subject site.*

The motion was Carried.

Cr Child noted the alternate recommendation that was circulated to Councillors to add in conditions 1(g) and 1(h) also contains the clerical error. The duplicated condition will be removed from the decision prior to it being issued. That is, condition 12 will be removed from the Notice of Decision to Grant a planning permit and the remaining conditions renumbered.

10.4 Delegation from Council to the Chief Executive Officer

SUMMARY

Section 11(1)(b) of the *Local Government Act 2020* (the Act) provides the ability for Council to delegate powers, duties and functions to the Chief Executive Officer. This enables the business of Council to be carried out efficiently and in line with approved policies.

The Act requires all delegations made to be recorded in an instrument of delegation.

It is recommended that Council approve the updated Instrument of Delegation to the Chief Executive Officer included at Attachment 1 to the report.

Moved: Cr Skelton

Seconded: Cr Eastham

In the exercise of the power conferred by s. 11(1)(b) of the Local Government Act 2020 (the Act), Council resolves that

1. *There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the attached Instrument of Delegation to the Chief Executive Officer, subject to the conditions and limitations specified in that Instrument.*
2. *The instrument comes into force immediately the common seal of Council is affixed to the instrument.*
3. *On the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked.*
4. *The duties and functions set out in the instrument must be performed, and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.*

The motion was Carried unanimously.

10.5 Review of Delegations and Authorisations Made by Council to Council Staff

SUMMARY

The *Local Government Act 2020* (the Act) provides Council with the power to delegate certain responsibilities to the Chief Executive Officer (CEO).

Furthermore, the Act provides that the Chief Executive Officer may, by Instrument of Delegation, delegate to a member of the Council staff or members of a community asset committee any power, duty or function of their office, except the power of delegation itself.

Updates have been made to the current Instrument of Delegation to members of Council staff (the Instrument) to reflect several legislative and administrative changes. The proposed changes, shown by way of “track changes” in Attachment 1 ensure that appropriate members of Council staff holding, acting in or performing the duties of the positions described in the Instrument are nominated to act as delegates.

Council is asked to consider approval of the updated Instrument.

Moved: Cr Fullagar

Seconded: Cr Todorov

In the exercise of the powers conferred by the legislation referred to in the Instrument of Delegation included at Attachment 1, Council resolves that:

- 1. The delegations made to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff be approved, subject to the conditions and limitations specified in that Instrument.*
- 2. The Instrument comes into force immediately the common seal of Council is affixed to the Instrument.*
- 3. On the coming into force of the Instrument all previous delegations to members of Council staff (other than to the Chief Executive Officer) are revoked.*
- 4. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.*

The motion was Carried unanimously.

10.6 Appointment and Authorisation under the Environment Protection Act 2017 & the Planning and Environment Act 1987

SUMMARY

This report provides for an update to the formal appointment of Council officers as Authorised Officers pursuant to Section 147(4) of the Planning and Environment Act 1987 and Section 242(2) of the Environment Protection Act 2017.

Council is asked to approve the updated Instruments attached to this report.

Moved: Cr Eastham
Seconded: Cr Skelton

That Council

1. *Formally appoint the officers referred to in*
 - (a) *the Instrument of Appointment and Authorisation included at Attachment 1 to the report as an Authorised Officer, pursuant to Section 147 (4) of the Planning and Environment Act 1987 and Section 313 of the Local Government Act 2020.*
 - (b) *the Instrument of Appointment and Authorisation included at Attachment 2 to the report as an Authorised Officer, pursuant to Section 242(2) of the Environment Protection Act 2017 and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021.*
2. *Request that both Instruments of Appointment and Authorisation, as outlined in this recommendation, be signed and sealed by the Chief Executive Officer.*
3. *Note that both Instruments come into force immediately the common seal of Council is affixed to the Instruments and remain in force until Council determines to vary or revoke them.*

The motion was Carried unanimously.

10.7 CT7326 Provision of YRConnect Property & Rating Data Migration Services

SUMMARY

This report summarises the tender evaluation process and seeks Council approval for one tenderer to be accepted for the provision of TechnologyOne Property and Rating Data Migration Services. The Contract will be for an initial period of two years with Council having the sole discretion to extend the Contract by up to an additional year.

The primary objective of this tender is to secure suitably qualified consultants to complement Council's YRConnect project team. These consultants will be responsible to provide data migration services, a highly specialised service to migrate property, rates, revenue, permit, receipts and other customer data from the current Infor Pathway software platform to the TechnologyOne software platform.

An advertisement calling for tenders was published on Council's online e-tendering portal and placed in The Age newspaper on Saturday 28 June 2023. Tenders closed on 17 July 2023 and four submissions were received.

The recommendation in this report has been formally endorsed by the evaluation panel.

Cr Fullagar confirmed with the Director Corporate Services that he had no involvement in the procurement evaluation process and that he not aware at this time of any Conflict of Interest, and there is no known financial connection between the tenders and TechnologyOne.

Moved: Cr Higgins
Seconded: Cr Skelton

That

- 1. Council accepts the recommendation to award Leander Business Consulting Pty Ltd with the contract for the provision of Property & Rating data migration services for an initial period of two years with a further one-year option available to a maximum value of \$1,064,000 under a Time and Materials arrangement.*
- 2. The confidential attachment to this report remains confidential indefinitely as it relates to matters specified under Section 3(1) (g)(i), (g)(ii) of the Local Government Act 2020.*

The motion was Carried unanimously.

10.8 CT7325 Provision of YRConnect Property & Rating Consulting Services

SUMMARY

This report summarises the tender evaluation process and seeks Council approval for one tenderer to be accepted for the provision of TechnologyOne Property and Rating Consulting Services in the YRConnect program. The Contract will be for an initial period of two years with Council having the sole discretion to extend the Contract by up to an additional year.

The primary objective of this tender is to secure suitably qualified consultants to complement Council's YRConnect project team. These consultants will be responsible for:

- providing software implementation expertise, enabling the TechnologyOne Property and Ratings module.
- providing software consultancy services to enable digital self-service functionality through the TechnologyOne OneCouncil online customer portal.
- providing software consultancy services to assist Council in transitioning off the current Infor Pathway software platform.

An advertisement calling for tenders was published on Council's online e-tendering portal and placed in The Age newspaper on Saturday 28 June 2023. Tenders closed on 17 July 2023 and two submissions were received.

The recommendation in this report has been formally endorsed by the evaluation panel.

Cr Fullagar confirmed with the Director Corporate Services that he had no involvement in the procurement evaluation process and that he not aware at this time of any Conflict of Interest, and there is no known financial connection between the tenders and TechnologyOne.

Moved: Cr Higgins
Seconded: Cr Skelton

That

1. *Council accepts the recommendation to award Galaxy 42 Pty Ltd with the contract for the provision of Property & Rating consultancy services for an initial period of two years with a further one-year option available to a maximum value of \$1,055,200, under a Time and Materials arrangement.*
2. *The confidential attachments to this report remain confidential indefinitely as they relate to matters specified under Section 3(1) (g)(i), (g)(ii) of the Local Government Act 2020.*

The motion was Carried unanimously.

11 COUNCILLOR MOTIONS

In accordance with Chapter 3, Division 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

There were no Councillor motions listed on the agenda for this meeting.

12 ITEMS THROUGH THE CHAIR

12.1 Mooroolbark Community Garden

Cr Todorov attended the opening of the Mooroolbark Community Garden on Saturday 2 September 2023. The Mooroolbark Community Garden will provide an opportunity for community groups to participate together in a community garden which will provide a community food source, education opportunities and place of sharing for local community members of all ages, genders, ethnicity, and abilities.

12.2 Empowering Eating Disorders Prevention in Yarra Ranges

Cr Skelton attended the Empowering Eating Disorders Prevention on Thursday 31 August 2023 at the Yarra Ranges Civic Centre. Cr Skelton thanked the Yarra Ranges officer who helped support the event and praised Misfits for the work that they are doing in this space.

13 REPORTS FROM DELEGATES

Cr Skelton

- Attended the Indigenous Advisory Committee held on Tuesday 29 August held at the Yarra Ranges Council Civic Centre. The meeting was also attended by Cr McAllister.

Cr Cox

- Attended the Elizabeth Bridge Reserve, Kilsyth on Tuesday 29 August 2023 to celebrate the completion of recent works at the reserve.

Cr Todorov

- Attended the Health and Wellbeing Advisory Committee Meeting held on Thursday 7 September 2023 held at the Yarra Ranges Council Civic Centre. The meeting was also attended by Cr Fullagar.

Cr Higgins

- Attended the Metropolitan Education Traffic Centre Board Strategic Planning Day held on Saturday 9 September 2023 held in Bayswater.

14 DOCUMENTS FOR SIGNING AND SEALING

SUMMARY

It is requested that the following document be signed and sealed:

Creation of Easement Deed of Release - Yarra Ranges Shire Council and Adrian Keitley.

Creation of easement (E1) for drainage purposes in favour of Yarra Ranges Shire Council, being part of land contained in Certificate of Title Volume 9644 Folio 160 and known as 13 Marna Street, Healesville.

Moved: Cr Child

Seconded: Cr Higgins

That the following listed document be signed and sealed:

Creation of Easement Deed of Release - Yarra Ranges Shire Council and Adrian Keitley.

The motion was Carried unanimously.

15 INFORMAL MEETING OF COUNCILLORS

Moved: Cr Child

Seconded: Cr Fullagar

That the records of the Informal Meetings of Councillors, copies of which are attached to the report, be received and noted.

The motion was Carried unanimously.

16 URGENT BUSINESS

There was no Urgent Business received for this meeting.

17 CONFIDENTIAL ITEMS

Cr Child moved a motion alternate to that printed in the agenda.

Moved: Cr Child
Seconded: Cr Higgins

That in accordance with section 66(2)(a) of the Local Government Act 2020, Council resolves to close the meeting to members of the public to consider the following items which relate to matters specified under section 3(1), as specified below.

17.1 CEO Employment Matters

Item 17.1 is Confidential under the terms section 3(1) of the Local Government Act 2020 as it contains information relating to: (f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

17.2 Legal Matters

Item 17.2 is Confidential under the terms section 3(1) of the Local Government Act 2020 as it contains information relating to: (e) legal privileged information, being information to which legal professional privilege or client legal privilege applies.

The motion was Carried unanimously.

18 DATE OF NEXT MEETING

There being no further business the meeting was declared closed at: 9.43 pm.

Confirmed this day, Tuesday, 26 September 2023.

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Councillor Jim Child (Mayor)

Councillor Sophie Todorov (Deputy Mayor)